



June 15, 2023

Memo

TO: Todd Kinney, County Engineer, Clinton County

FROM: Chandra Ravada, Transportation Director, ECIA

CC: Beth Bonz, City Administrator, City of Asbury
Josh Boldt, City Manager, City of Maquoketa
Adrienne Breitfelder, City Clerk, City of Dubuque
Kelly Brown, Director, Jackson County Economic Alliance
Dan Fox, Senior Planner, ECIA
Steve Lindner, City Administrator, City of DeWitt
Tim Vick, City Manager, City of Manchester

SUBJECT: Fiscal Year 2024 Rural County Transportation Program Project Ranking

PURPOSE

To provide the Clinton County Engineer with a list of recommended Rural County Transportation Program projects for Fiscal Year 2024.

BACKGROUND

The Rural County Transportation Program (RCTP) helps small cities implement non-federal aid transportation projects. Clinton County awards RCTP funds to cities each fiscal year through a competitive application process. The Clinton County Board of Supervisors approved \$70,000 in local funds for the program in FY 2024. \$2,665 of RCTP funding was used to match the Safe Streets and Roads for all (SS4A) safety planning grant, leaving \$67,335 for the RCTP grant program. The maximum annual award amount provided to a city by the RCTP is \$25,000. All municipal governments established through State of Iowa statutes in Clinton County that do not receive a sub-allocation of funds from RPA 8 are eligible to apply for the RCTP.

DISCUSSION

Regional Planning Affiliation 8 (RPA 8) administers the RCTP application process and application ranking process. The Fiscal Year 2024 RCTP application window opened on February 1, 2023 and closed March 9, 2023. RPA 8 staff conducted workshops with mayors and city clerks on project eligibility and the application process. RPA 8 staff worked with cities to collect information, complete application forms, and compile supporting documentation. RPA 8 Staff submitted completed applications to the ranking committee for their review.

RPA 8 staff received applications from seven cities requesting a total of \$173,200. Table 1 provides the list of cities and project information. Staff reviewed the requests and found that all projects met the minimum eligibility requirements.

Table 1. Applications Submitted

City	Project Name	Total Cost	Funding Request
Calamus	2nd St Improvements	\$31,600.00	\$25,000.00
Camanche	9th St Reconstruction	\$1,771,257.97	\$25,000.00
Grand Mound	FY24 PMP Street Projects	\$51,250.00	\$25,000.00
Low Moor	3rd Ave Overlay	\$55,611.50	\$25,000.00
Toronto	Mill St Sidewalk Improvements	\$29,000.00	\$23,200.00
Welton	Street Patch and Seal Coat	\$46,962.00	\$25,000.00
Wheatland	Toronto St Sidewalk	\$40,000.00	\$25,000.00

The RPA 8 Policy Board formed a subcommittee with representatives from Clinton, Delaware, Dubuque, and Jackson counties whose employers are not eligible to apply for RCTP funding. Table 2 lists the RCTP Ranking Committee members.

Table 2. Ranking Committee Members

Name	Title	Representing
Beth Bonz	Asbury City Administrator	Dubuque County
Josh Boldt	Maquoketa City Manager	Jackson County
Adrienne Breitsfelder	Dubuque City Clerk	Dubuque County
Kelly Brown	Jackson County Economic Alliance Director	Jackson County
Steve Lindner	DeWitt City Administrator	Clinton County
Tim Vick	Manchester City Manager	Delaware County

The RCTP ranking committee reviewed the applications and assigned points to each project based on the scoring criteria established in the program guidelines. The committee recommends awarding \$25,000 to the City of Wheatland, \$23,200 to the City of Toronto, and \$19,135 to the City of Calamus. Table 3 provides the results of the ranking process.

Table 3. RCTP Ranking Results

City	Scores - Data Analysis			Scores - Subcommittee			Deductions	Total	Rank	Recommended RCTP Award
	Traffic	Local Match	Safety-Crash	Safety-SRTS	Community Support	Existing Conditions				
Wheatland	20	15	0	3.667	6.167	17.333	0	62.167	1	\$25,000
Toronto	20	5	0	0.000	3.333	18.000	-10	36.333	2	\$23,200
Calamus	20	5	0	1.333	6.500	12.000	-25	19.833	3	\$19,135
Low Moor	20	20	0	0.000	4.167	11.667	-50	5.833	4	-
Camanche	0	20	0	4.500	7.000	12.500	-50	-6.000	5	-
Welton	15	20	0	0.000	10.833	16.833	-75	-12.333	6	-
Grand Mound	0	20	0	0.000	13.500	15.000	-75	-26.500	7	-

CONCLUSION

RPA 8 is providing the Clinton County Engineer with the results of the RCTP application ranking process. RPA 8 staff will send award letters and draft funding agreements to grant recipients following approval from the Clinton County Engineer and Clinton County Board of Supervisors. If any cities choose to decline their recommended RCTP award, the funding will be offered to the next highest ranked applicant. RPA 8 staff recommends that any RCTP funds that remain unclaimed after being offered all applicants should be added next year's RCTP funding pool.

Thank you for your consideration.